

## EHEDG Document Proposal or Revision of Existing Document

(Documents include Guidelines, Training Presentations and Certification Schemes)

1. Is this a new document or revision of an existing document?

**NEW**             **REVISION**

Identify document number and title: \_\_\_\_\_

2. If new, provide a draft SCOPE of the document: (use additional pages if necessary)

\_\_\_\_\_  
\_\_\_\_\_

3. If a revision, provide the topic of the proposed revision: (include the section number in the existing document.)

\_\_\_\_\_  
\_\_\_\_\_

4. Outline briefly the need/justification for the new document or proposed revision.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Identify a lead author/document leader for the new document or revision:

Name: \_\_\_\_\_

Company or affiliation: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

6. Identify key members of the working group who have been identified? (If none, why?)

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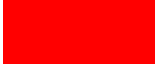
7. Are there any cost implications to EHEDG? If so, describe.

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8. What is the projected timeline for completion of the project?

Completion date: \_\_\_\_\_

9. Identify the colour code for the proposal:

-  No special urgency. See completion date under item 8.
-  Document or revision needs development as soon as possible.
-  Document or revision urgently needed.

Name of proposer: \_\_\_\_\_

Affiliation and address: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

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Signature	Date
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(For office use only)

Date received:

Date reviewed by SubCom Product Portfolio:

Date assigned to Working Group: